

CARES ACT REPORTING ON EMERGENCY FINANCIAL AID GRANTS TO STUDENTS

On March 27, 2020, the Federal government enacted the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Pub L. No. 116-136, providing funds to institutions from the Higher Education Emergency Relief Fund (HEERF) to make Emergency Financial Aid Grants to Students for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under a student's cost of attendance, such as food, course materials, technology, health care, and child care. The law requires institutions to report certain information related to the use of these funds. The following information is reported for the period, July 14, 2020 to August 12, 2020.

- I. This statement shall serve to acknowledge that our institution signed and returned to the US Department of Education the Certification and Agreement - Emergency Financial Aid Grants to Students. We further attest that our institution has used, and/or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students.
- II. The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Student: \$144,046.00.
- III. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of August 12, 2020: \$0.00
- IV. The estimated total number of students at our institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act: 161.
- V. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act to date: *<10 students have received a grant.*
- VI. The following is the method used by our institution to determine which students receive Emergency Financial Aid Grants and how much each student has received under Section 18004(a)(1) of the CARES Act.
 - A student must have been in an active status on March 13, 2020;
 - A student must attest they are or could be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA) [20 USC 1091(a)], may receive emergency financial aid grants;
 - A student must be meeting Satisfactory Academic Progress (SAP) at the time of disbursement;

- A student must be currently active, on an approved Leave of Absences (LOA), or have graduated on or after March 13, 2020;
- A student must sign the Request for Emergency Financial Aid Grant Under Cares Act below, indicating eligible expenses were incurred due to the interruption of campus operations due to the COVID-19 pandemic. Expenses can include but are not limited to the cost of food, housing, course materials, technology, health care, and childcare.

All eligible students will receive the CARES Grant funds while available after receiving the Certification and Attestation. CARES Grant amounts were established based on the estimated number of eligible students and the total amount of funds granted to the institution. Disbursements will be disbursed in two equal payments. The first disbursement will occur within 14 days of receipt of the Certification and Attestation, and the second disbursement will occur on or after September 30, 2020.

**IMPORTANT INSTRUCTIONS FOR COMPLETION OF CERTIFICATION AND ATTESTATION FOR
EMERGENCY FINANCIAL AID GRANT FUNDS Under the CARES Act, Pub. L. No. 116-136**

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law. The CARES Act authorized the Higher Education Emergency Relief Fund which provides emergency funding for student and institutions impacted by the COVID-19 pandemic. On April 9, 2020 the US Secretary of Education announced that the student funding was being made available to institutions to award and disburse to students who have incurred expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under the student's Cost of Attendance, such as food, housing, course materials, technology, health care and child care.

In order for these emergency grants to be fairly and compliantly awarded, you (and all requesting students) must provide information to the institution regarding the coronavirus related expenses you have incurred. On the attached form, please provide details and amounts of any of the types of costs you may have incurred.

On the top portion of the form, it is imperative that you provide the correct address where mail from the school will reach you. This is the address to which your Grant check will be mailed.

Also, you must remember to sign and date the form. If you have any questions, contact the school via e-mail at Caresact@mkecc.edu as soon as possible.

CERTIFICATION AND ATTESTATION FOR EMERGENCY FINANCIAL AID GRANT FUNDS Under the CARES Act, Pub. L. No. 116-136

Student Name: _____

Street Address at which I am sure to receive my Grant check: _____

City, State and Zip Code: _____

Email: _____ Phone: _____

Have you incurred expenses related to the disruption of campus operations due to coronavirus (COVID-19), such as food, housing course materials, technology, health care and/or childcare expenses?

_____ YES _____ NO

CATEGORY OF EXPENSE AMOUNT I HAVE PAID OUT

FOOD \$ _____ HOUSING \$ _____

COURSE MATERIALS \$ _____ List Materials: _____

TECHNOLOGY \$ _____ List Technology: _____

HEALTH CARE \$ _____ CHILD CARE \$ _____

I hereby attest that the information provided above is true and correct. I understand I am requesting an Emergency Financial Aid Grant to assist me with costs that I have incurred related to the COVID-19 pandemic. I further acknowledge that while my school will attempt to assist me to the greatest extent possible, I understand funds are limited and are to be shared among all eligible students.

Student Signature: _____ Date: _____

FOR SCHOOL USE ONLY - Applicants, please do not enter information in this section.

Total Grant Amount Approved: \$ _____ CHECK#: _____

Signature and Title of School Representative: _____

VII. The follow instructions/directions/guidance provided by our institution to students concerning the Emergency Financial Aid Grants.

Students were instructed to return the Certification and Attestation for Emergency Financial Aid Grant Funds back to the business office so that a determination can be made.